



GOVERNOR'S OFFICE OF SMALL & MINORITY BUSINESS ASSISTANCE

Margaret Woodson
Director

www.oepp.sc.gov/osmba




OSMBA PROGRAM DESCRIPTION

- The Governor's Office of Small and Minority Business Assistance (OSMBA) was created by Executive Order in October 1979. Enabling legislation was passed and the program was placed into law as outlined in Article 21 of the Code of Laws of South Carolina, 1981.



MISSION STATEMENT

- The mission of OSMBA is to promote the interest of small and minority businesses as a part of the free enterprise system; thereby, enhancing economic growth and development in South Carolina.



Per the South Carolina Consolidated Procurement Code, state agencies are to expend at least 10% or more of their total amount of expended procurement dollars with certified minority and women owned businesses.




Role of OSMBA:

Our mission is to provide minority business enterprises (MBE's) with the maximum participation in all commodities. To support this effort, we will provide the following tools:


- 1) The structure, including staff and resources, to help identify MBEs through our database.




2) We will ensure our MBEs are certified and qualified to meet State purchasing standards.



3) OSMBA will assist the potential suppliers up front, during the engagement period and throughout the contracting process.



4) OSMBA compiles quarterly and annual reports submitted by the state agencies documenting their contracting performance with certified firms.



Small business is the backbone of South Carolina's economy, employing two-thirds of the state's workforce.

The OSMBA directory is designed to help you identify hundreds of small minority businesses that can help you provide quality services at competitive prices, while expanding your influence in new markets.


SC Small Businesses


- The State can not ignore groups that are quickly becoming the majority of South Carolina's business population.
- Currently they represent **46%** of the 290,000 businesses in SC per 2002 census information :
- **29%** women owned
- **10%** African American
- **7%** Other



Certification: The Process and Benefits


- To become "Certified", a company must complete an application available from OSMBA and on our website.

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- Any business owner who is interested in applying for minority or woman-owned business certification must first ask "why" this certification is important. Certification may give a company an advantage when bidding for government or private sector business.




○ Certifications are for the purpose of identifying minority (including women) owned businesses.

○ The State of South Carolina does not have a set-aside or preference program for women or minority-owned businesses.

A decorative graphic on the left side of the slide consists of two overlapping teal circles, with the larger one in the foreground. A thin horizontal line extends from the right edge of the circles across the top of the slide.

OSMBA certifies small businesses that meet specific social, economic, ownership, and control eligibility criteria.

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- Site visits and interviews with the applicants are conducted on all businesses applying for certification.



ELIGIBILITY REQUIREMENTS

- Eligibility requirements for certification as a Minority Business Enterprise (MBE) are per 19-445-2160 of the South Carolina Procurement Code Regulations and Title 49, Part 26, of the Code of Federal Regulations (CFR). The following requirements summarize key information, but do not cover all requirements.



Business Status

- The applicant firm must be an existing “for profit” business. It must also meet the federal definition of a small business based on its primary SIC/NAICS code, as described by the US Small Business Administration (SBA), and must not exceed the small business size standard established for its particular line of work.

Social and Economic Disadvantage:

- Disadvantaged owners must be US citizens and meet the federal definition of socially and economically disadvantaged as defined by 49 CFR 26.67.
- Presumptive groups include “women, Black Americans, Hispanic Americans, Native Americans (including American Indians, Eskimos, Aleuts and Native Hawaiians), and Asian Pacific Americans. Personal net worth of a disadvantaged owner cannot exceed \$750,000.




Business Ownership:

- Disadvantaged owners must hold at least 51% ownership in the firm and must control the day-to-day operation and management of the business.
- The contributions of capital or expertise by the socially and economically disadvantaged owners to acquire their ownership interests must be real and substantial, and go beyond pro forma.

Documentation


- All documents generated by OSMBA that are required for certification are available on the web site.
- A Check-off List is also provided to assist firms in meeting all requirements for certification. All other documents described in the application and on the check-off list are to be provided by the firm applying for certification.

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- Recent changes in corporate structure or ownership will likely be closely reviewed to determine if such changes reflect substantive changes in ownership and operation or are merely "paper" changes.
 - The company should have been in business for a minimum of three years. There has to have been time for the company to establish that it has experienced disadvantages because of its minority (woman) ownership.



A minimum 51% of the company's ownership must be held by a minority (and/or woman).

This ownership must be real and substantial, not just 'paper' ownership and should be demonstrated in the exercise of control over the key elements of the company's operation and finances, including the final decision on hiring and firing or, where managers have been employed to carry out certain responsibilities, the minority (or woman) owner must clearly have the authority to hire/fire the managers, etc.



In the case of a husband and wife team, the wife must have real expertise in essential elements of the business and be a primary decision maker in the operation of the company.

- Again, it is important to point out that the company must be clearly seen as minority (or woman) owned such that it could or might be at a disadvantage because of its ownership.



You probably do not need to be certified as a woman or minority-owned business if: _____

- You sell to retail customers
- Your customers do not have a minority or woman-owned purchasing policy
- Your business does not sell to the government or a government contractor that must meet minority and woman-owned purchasing thresholds.

OSMBA

South Carolina Governor's



OFFICE OF SMALL AND MINORITY BUSINESS ASSISTANCE

Making it work with you in mind!

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OSMBA HOME

Program Description

The Governor's Office of Small and Minority Business Assistance (OSMBA) was created by Executive Order in October 1979. Enabling legislation was passed and the program was placed into law as outlined in Article 21 of the Code of Laws of South Carolina, 1981. The goals of OSMBA are to promote the growth and development of small and minority owned businesses in South Carolina and to advocate that an equitable portion of State procurement contracts be awarded to small and minority owned businesses.

From the Governor

On behalf of the State of South Carolina, it is my pleasure to present to you the South Carolina Minority Business Directory.

Small business is the backbone of South Carolina's economy, employing two-thirds of the state's workforce. This directory is designed to help you identify hundreds of small minority businesses that can help you provide quality services at competitive prices, while expanding your influence in new markets. By referring work to small businesses, you are supporting South Carolina's economic development potential and getting the best service possible. Each business listed was built on a foundation of hard work and innovation. I urge you to browse through this directory and get to know the companies that are eager to become part of your workforce.

If my office can be of assistance, please call the Office of Small and Minority Business Assistance at 734-0657. I hope this directory will be a valuable resource and that you will

1. **Small Business**

2. **Independent Business**

- Recognition of the business as a separate entity for tax or corporate purposes is not necessarily sufficient for certification under Article 21. In determining whether an applicant for certification is an independent business, OSMBA shall consider all relevant factors, including the date the business was established, the adequacy of its resources, and relationships with other businesses.
- A joint venture is eligible if one of the certified business partners of the joint venture meets the standards of a socially and economically disadvantaged small business and this partner's share in the ownership, control and management responsibilities, risks and profits of the joint venture is at least 51 percent, and this partner is also responsible for a clearly defined portion of the work to be performed.

3. **Ownership and Control**

- The business must be 51 percent owned by socially and economically disadvantaged persons. The OSMBA will examine closely any recent transfers of ownership interests to insure that such transfers are not to be made for the sole purpose of obtaining certification.
- Ownership shall be real, substantial and continuing and shall go beyond the pro forma structure of the firm as reflected in its ownership documents. The minority owners shall enjoy the customary incidents of ownership and shall share in the risks and profits commensurate with their ownership interests, as demonstrated by an examination of the substance rather than form of ownership arrangements.
- The contribution of capital or expertise by the minority or women owners to acquire their interest in the business shall be real and substantial. Examples of insufficient contributions include gifts, inheritance, a promise to contribute capital, a note payable to the business or its owners who are not socially disadvantaged and economically disadvantaged, or the participation as an employee, rather than as a manager.

Definition of terms:

A "Minority Person" means a United States citizen who is economically and socially disadvantaged.

"Socially disadvantaged individuals" means those individuals who are members of the following

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esshttp://www.oep.sc.gov/osmba/checklist.doc


GoLink

1234567

CHECKLIST FOR CERTIFICATION MATERIAL

Any firm desiring to be certified as a minority firm must complete the attached application package and submit the following documents:

1. Copy of incorporation papers or partnership agreement;
2. Copy of by-laws of the business
3. Copy of organizational chart or outline;
4. Copies of business licenses; (if applicable)
5. Proof of verification of start-up investment capital by owner (example: cash investment, opening of business account, equipment bill of sale, bank statements, etc.)
6. Copy of six cancelled company checks written in the past six months on the business account;
7. Copy of a bank signature card or resolution;
8. Copy of personal financial statement;
9. Copy of tax records for the past three years (Corporate and personal);
10. Completed signed and notarized Affidavit;
11. Copies of issued stock certificates; from inception and numerical order;
12. Resume of all owners of the company; and
13. MMQ Vendor Registration Application. (If using form from the state, only the

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- *Note: Non-profit organizations are not eligible to receive any certification through this office.
 - All out-of-state firms applying must have a duly licensed and permitted satellite office in South Carolina where business is conducted in order to be eligible for certification with OSMBA.
 - Failure to maintain the satellite location in South Carolina during the certification period will result in revocation of the certificate.



RECIPROCITY

- South Carolina does not have a reciprocity program with other state or federal MBE certification program.



Classifications

- 01 - African American Male Owner
- 02 - African American Female
- 03 - Caucasian Female
- 04 - Hispanic Male or Female
- 05 - DOT certified– A. A. Male or Female
- 06 - DOT certified– Caucasian Female
- 07 - Native American Male or Female
- 08 - SBA Certified
- 09 - Asian Pacific Americans & Others



MINORITY BUSINESS DIRECTORY

BURCH CENTRAL ELECTRIC, INC.

Post Office Box 31895 Charleston SC 29417

Year Business Established

SERVICE: Electrical installations, new wiring, upgrades, repairs & corrections,
commercial & residential

CONTACT NAME: R.L. Burch

PHONE #: (843) 554-6652

CERTIFICATION #: 0100091108

AREA: SC

Email Address

FAX: (843) 747-8310

A & S ELECTRICAL HTG./AIR CONDITIONER, INC.

122 Amaker Drive West Columbia SC 29172

Year Business Established 1982

SERVICE: Commercial & residential electrical wiring, heating & a/c installation &
service, rewiring additions & repair wiring, commercial and residential

CONTACT NAME: Edward Amaker

PHONE #: (803) 794-3309

CERTIFICATION #: 0100421008

AREA: SC

Email Address

FAX: (803) 794-7809

JBE, INCORPORATED

Post Office Box 337 Hartsville SC 29551

Year Business Established 1984

SERVICE: Metal finishing/plating - supportive services

CONTACT NAME: Jerry B. Ellison

PHONE #: (843) 332-0589

CERTIFICATION #: 0100421008

AREA: US

Email Address

FAX: (843) 332-1048

LEON'S FENCE & HOME IMPROVEMENTS

CONTACT NAME: Leon Chaplin, Jr.

PHONE #: (843) 846-6829



Benefits

- Once certified, the firm is added to our on-line registry of OSMBA-certified firms.
- Certified firms remain on the list for five years and must re-apply for certification.
- Procurement officials and large business prime contractors search this on-line registry for potential suppliers.




CERTIFICATION BENEFITS

- BIDDERS LIST
- LISTING IN OSMBA VENDOR DATABASE
- PROMOTION OF SUBCONTRACTORS TO PRIME CONTRACTORS
- TRAINING/SEMINARS
- STATE AGENCY FORUM
- VENDOR & AGENCIES TRADE FAIR
- NETWORKING/REFERRALS



Vendor Registration

- In addition to increased visibility, businesses certified through OSMBA are placed on the "vendor registration" circulated by South Carolina General Services Division, allowing small and minority firms to periodically receive electronic notices on upcoming solicitations of State Contracts.



Certified firms are eligible for participation in specially targeted communications and training programs designed to increase the number of minority firms bidding on state contracts.


4% Tax Credit

The certification process allows prime contractors to claim a 4% tax credit for subcontracting with certified minority firms, thus providing an incentive to large firms to utilize small, minority firms as subcontractors when performing a **State** agency contract.



MINORITY BUSINESS TAX CREDIT

- South Carolina Code §12-6-3350 provides a tax credit to taxpayers having contracts with the State who award a subcontract to a certified South Carolina based minority business.
- The credit is equal to 4% of the payments to a minority subcontractor for work pursuant to the State contract. The credit is limited to a maximum of \$25,000 annually.



Any payment made to a minority subcontractor prior to the date of certification does not qualify for the credit.

- The credit is claimed on Department of Revenue Form TC-2, "Minority Business Credit."



STATE OF SOUTH CAROLINA
DEPARTMENT OF REVENUE AND TAXATION
MINORITY BUSINESS CREDIT

Attach to Forms SC104Q SC1041, SC1120, or SC1120S

1 0 3
SC SCH. TC-2
(Rev. 7/93)
3115

19

Name As Shown On Tax Return

Your Social Security or corporation File Number

This schedule must be completed and filed with the income tax return in order to deduct a tax credit for payments made on contracts awarded to minority sub-contractors. The instructions on the reverse side should be carefully read before completing this schedule, as there are certain requirements that must be met before Qualifying for this tax credit.

NAME AND ADDRESS OF MINORITY SUB-CONTRACTOR	DATE OF PAYMENT	AMOUNT PAID ON CONTRACT

Certified, what to do next?

Certification alone does not assure that you will receive a contract with a state agency.

- **The best way to increase your opportunity to do business with the State is to determine what the agency needs are and to subscribe to the SC Business Opportunity (SCBO) publication issued bi-weekly.**
- **This publication lists solicitations of \$10,000 or more.**
- **Subscriptions can be obtained by calling (803) 737-0686. Annual rate is \$45 for an online subscription, \$125 for mailed printed copies.**

Promoting the Business

Most small business owners view promotion and advertising as a 'luxury' that they cannot afford.

Unfortunately, this usually results in ineffective promotion and poor results. Assess your potential customers, competition and the business products and services to determine a promotion strategy.

Develop a budget to determine the most cost effective method of promotion.



Agency's Role

- Demonstrates leadership
- Supports supplier diversity program
- Provide training and orientation internally and to MBE's
- Key resource for information about supplier sources
- Identifies new MBE's
- Provide opportunities for networking
- Document purchases from MBE's



SELLING TO THE STATE OF SOUTH CAROLINA



SUGGESTIONS FOR

INCREASING CONTRACTING OPPORTUNITIES

- Attend pre-bid meetings.
- Subscribe to SCBO
- Visit agency procurement department's website for information on how to do business with them, their needs, contact information and upcoming events and solicitations.



WHO MAKES PROCUREMENTS?

- All agencies (with varying certification levels)
- Higher limits may be approved by the Budget and Control Board
- MMO/CIO/STATE ENGINEER
 - Statewide term contracts
 - Procurements above agency authority

STATE AGENCIES' COMPETITION REQUIREMENTS

- Informal

\$2,500.00 – One Quote

- \$2,500.01 - \$10,000.00 - 3 Written Quotations

Formal/Advertisement in SCBO:

- \$10,000.01 – \$25,000.00 (RFQ)

- \$25,000.01 or more - competitive sealed bid or proposal (Best Value, IFB, RFP)



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[Deadline for SC Arts Commission Arts Facility Grants is Feb. 1](#)

[South Carolina Leads US in Recycling Tires](#)

[Smithsonian Author Presents Hope Diamond Program at S.C. State Museum](#)

[Museum Road Show Comes to the S.C. State Museum](#)

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Mark Sanford

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**THE STATE OF SOUTH CAROLINA
PROCUREMENT SERVICES DIVISION
MATERIALS MANAGEMENT OFFICE**

**HOW TO DO BUSINESS WITH THE STATE OF
SOUTH CAROLINA**

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Cities & Counties

➔ [Association of Counties](#)

Statewide county government association.

➔ [Cities and Towns](#)

Alphabetical list of South Carolina cities, towns and Census Designated Places.

➔ [Counties](#)

Individual county government links.

➔ [Municipal Association of South Carolina](#)

Statewide city government association.

➔ [Regional Councils of Government](#)

Community, workforce, and economic development, business loans, grants, and regional planning.



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[Governor's Mansion Virtual Tour](#)



Official residence of South Carolina's Governor, where visiting dignitaries are entertained.

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K-12 Education

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Find out how to start a charter school and see a list of existing schools.

➔ [Department of Education](#)

Find just about everything you want to know about the state's public school system.

➔ [Find a School or School District](#)

Find contact information and web links for public schools and school districts.

➔ [Home Schooling Associations & Statutes](#)

A listing of organizations which support home schooling and the legal requirements for a home school program.

➔ [Parent's Guide to Public Schools](#)

Helpful information about the public school system for new or current residents.

! Alerts

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 Center for Educator

Recruitment, Retention & Advancement. Provides leadership in identifying, attracting, placing and retaining well-qualified individuals for the teaching profession in our state.

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Colleges & Universities

➔ [Academic Programs Search](#)

Not sure what college offers your major? Search for academic programs offered at higher education institutions in the state.

➔ [Choosing a College](#)

Assistance for parents & students preparing for college.

➔ [Commission on Higher Education](#)

Find a wealth of information about public higher education in South Carolina, including reports and statistics.

➔ [Higher Education Application](#)

Apply to online to multiple South Carolina schools with SCHOLAR. Also find resources for parents and students preparing for college.

➔ [Independent Colleges & Universities](#)

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[CERRA](#)Center for
Educator

Recruitment, Retention & Advancement. Provides leadership in identifying, attracting, placing and retaining well-qualified individuals for the teaching profession in our state.



Materials Management Office

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Chief Procurement Officers for Goods and Services and Construction

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SOUTH CAROLINA BUSINESS OPPORTUNITIES

Published by Materials Management Office - R. Voight Shealy, Director

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Volume 27, Issue 58

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A Listing, Published Twice Per Week, of
Proposed Procurements in Construction,
Information Technology, Supplies & Services
As Well As Other Information of Interest to the
Business Community.

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May Be Reproduced, Stored in a Retrieval
System or Transmitted in Any Form Or
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Permission of the Publisher.

Sealed Bids Listed in This Publication Will Be
Received at the Time, Place & Date Indicated
in the Announcements & They Be Publicly
Opened & Read ALOUD. The State/Owner
Reserves the Right to Reject Any Or All Bids
& to Waive Technicalities.

CONSTRUCTION

Invitation for Construction Bids

SCBO Notes referred to in State Agency advertisements appearing in the Construction Section of SCBO can be found at the end of this issue. Please verify requirements for non-State agency advertisements by contacting the agency/owner.

Project Name: SMITH UNIVERSITY
CENTER INDOOR POOL
DEFERRED MAINTENANCE
Project Number: H18-9556-TR
Location: Walter Douglas Smith University
Center, Francis Marion University,
Florence
Applicable SCBO Notes: 2, 4, & 5
Bid Security Required: Yes
Performance Bond Required: Yes

CMD: Columbia, Charlotte
Plans May Be Obtained From: Sims
Group Engineers, Inc.
Plan Deposit: \$100.00, refundable
Pre-Bid Conf./Site Visit: Mandatory
Pre-Bid Date/Time: 7/26/07 - 10:00 am
Place: Smith University Center
Agency/Owner: Francis Marion University
Name & Title of Agency Coordinator:
Michael Richey, Director of Facilities
Engineering & Maintenance
Address: P.O. Box 100547, Florence, SC
29501-0547
Telephone: (843) 661-1104
Fax: (843) 661-1565
E-mail: mrichey@fmarion.edu
Bid Due Date/Time: 8/10/07 - 12:00 noon
Place: Physical Plant Building, Facilities
Management Office, room to be
determined
Hand Deliver Bids To: Francis Marion
University, Physical Plant Building,
Facilities Management Office,

A/E Contact: John E. Gardner
A/E Address: The Citadel, 171 Moultrie St.,
Charleston, SC 29409
A/E Telephone: (843) 953-6876
A/E Fax: (843) 953-6880
A/E E-mail: john.gardner@citadel.edu
Plans on File At:
AGC: Charleston
Dodge: Charleston
Plans May Be Obtained From: The Citadel,
Office of Construction Management
Plan Deposit: \$30.00, refundable
Pre-Bid Conf./Site Visit: Mandatory
Pre-Bid Date/Time: 7/26/07 - 10:00 am
Place: Physical Plant Conference Room,
the Citadel
Agency/Owner: The Citadel
Name & Title of Agency Coordinator:
John E. Gardner, Resident Architect
Address: 171 Moultrie St., Charleston, SC
29409

January 8, 2007

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Volume 27, Issue 3

Horry County Schools reserve the right to retain all bids for a period of forty-five (45) days & to reject any & all bids & to waive any informalities & / or irregularities thereof.

For additional information, contact Chris Parker, Procurement Official, Horry County Schools, phone (843) 488-6938, E-mail cparker@do.hcs.k12.sc.us.

To download the bid solicitation, go to <http://apps.hcs.k12.sc.us/apps/protrao/>

TRIMBLE ROVER FOR CITY OF COLUMBIA

The City of Columbia is requesting bids from qualified vendors for the following: "Trimble Rover."

Bid information can be picked up from the City of Columbia Purchasing Division, 1136 Washington St., Fourth Floor, Columbia, SC 29201, or log on to www.columbiasc.net or call (803) 545-3470 between the hours of 8:30 am - 5:00 pm.

Bid Due Date: 2/5/07.

Bid Time: 3:00 pm.

MAINTENANCE / REPAIR

St., Room 242-A, Columbia, SC.
29201

Buyer: James H. Jackson

Bid Request: (803) 734-8452

Bid Request Via Web Page:

<http://www.dnr.sc.gov/admin/procure/bulletin.html> - See DNR Procurement Bulletin Board to view or print solicitation

Description: HAUL, REPAIR & PAINT
R/V PALMETTO

Solicitation Number: B010807JJ

Site Visit: Vendors may view vessel at 217...
Fort Johnson Rd., Charleston, SC.
29412. Please contact Randy
Beatty, (843) 953-9051, or Julian
Mikell, (843) 953-9025, to make
arrangements

Delivery Point: SCDNR, Marine Resources
Division, 217 Fort Johnson Rd.,
Charleston, SC 29412

Bid Opening Date/Time: 1/22/07 - 3:00
pm

Bid Opening Location: SC Dept. of Natu-
ral Resources, 1000 Assembly...
St., Room 242-A, Columbia, SC.
29201

Buyer: James H. Jackson

Bid Request: (803) 734-8452

Bid Request Via Web Page:

<http://www.dnr.sc.gov/admin/procure/bulletin.html> - See DNR Pro-

PRINTING

Description: PRINTING OF PARENT
REPORT CARD SURVEYS

Solicitation Number: 07-S7403

Delivery Point: Columbia, SC

Opening Date/Time: 1/16/07 - 2:30 pm

Opening Location: Division of the State
CIO, 4430 Broad River Rd., Co-
lumbia, SC 29210

Buyer: Shirley Coyner

E-mail: scoyner@cio.sc.gov

Download an Electronic Copy At:

www.state.sc.us/cio/bids.htm

Description: PRINTING & BINDING
OF 130,000 POPULAR ANNUAL
FINANCIAL REPORTS

Solicitation Number: 07-IOP-04

Delivery Point: Columbia, SC

Opening Date/Time: 1/18/07 - 12:00 noon

Opening Location: Budget & Control
Board, Internal Operations, 1201...
Main St., Ste. 700, Columbia, SC...
29201

Direct Inquiries To: Bob Davis

Telephone: (803) 737-0555

Description: N11V BLANK ROLL FORMS

Solicitation Number: B-07-423656

Description: MECHANICAL TREE,
BRUSH & UNDERSTORY
VEGETATION REMOVAL AT
LEWIS OCEAN BAY HERITAGE
PRESERVE IN HORRY...
COUNTY.

Solicitation Number: B407024JJ

Site Visit: Non-mandatory. 1/24/07 - 10:00
am. Due to the scope of this pro-
ject, vendors are strongly encour-
aged to attend. Directions can be
found in the bid package. For
more information, please call Ja-
mie Dozier or Deanna Ruth at
(843) 546-3226

Delivery Point: Lewis Ocean Bay Heritage
Preserve, Horry County

Opening Date/Time: 1/31/07 - 11:00 am

Opening Location: SC Dept. of Natural
Resources, 1000 Assembly St.,
Room 242-A, Columbia, SC.
29201

Buyer: James H. Jackson

Bid Request: (803) 734-8452

Bid Request Via Web Page:

<http://www.dnr.sc.gov/admin/procure/bulletin.html> - See DNR Pro-
curement Bulletin Board to view
or print solicitation

Description: FURNISH & DELIVER L.P.
GAS ON AN AS-NEEDED BASIS

REQUEST FOR PROPOSALS

Solicitation Number: RFP No. 4020-07W
Description of Work: PROVIDE MASTER
LEASE-PURCHASE FINANCING
SERVICES FOR CHARLESTON
COUNTY

Due Date/Time: Tuesday, 1/23/07 - 3:00 pm

Location: Charleston County Procurement De-
partment, 4045 Bridge View Dr., Suite
B250, North Charleston, SC 29405

Solicitation Availability: Monday, 1/8/07 after
12:00 pm

To Obtain a Copy of This Solicitation: Please
contact the Procurement Department
at (843) 958-4750, or you may
download a copy from our web site at
www.charlestoncounty.org

This solicitation does not commit the County of
Charleston to award a contract, to pay any cost
incurred in the preparation of applications submit-
ted, or to procure or contract for the services.

The County reserves the right to accept or reject
any, all or any part of applications received as a
result of this request, or to cancel in part or in its
entirety this Request for Proposals if it is in the
best interest of the County to do so. The County
will be the sole judge as to whether proposals
submitted meet all requirements contained in this
solicitation.

SPACE UTILIZATION STUDY FOR RICHLAND COUNTY

The County reserves the right to accept or reject
any & all responses, to waive technicalities &
informalities, to negotiate further with the vendor
of its choice, & to request additional information, to
interview & to make an award deemed in its own
best interest. All submittals shall become property
of the County & are subject to the Freedom of
Information Act (FOIA) regulations.

Rodolfo A. Callwood, CPPD, CPPB
Director

SUPPLIES

Description: STATEWIDE CONTRACT
FOR MOSQUITO CONTROL
PESTICIDES II

Solicitation Number: 07-S7387

Delivery Point: As specified, SC

Opening Date/Time: 1/25/07 - 11:00 am

Opening Location: 1201 Main St., Ste. 600,
Columbia, SC 29201

Buyer: Chris Manos

Bid Request: (803) 737-0643

For Electronic Copy of This Solicitation, See
Web Site:

[http://www.state.sc.us/cgi-
bin/mmo/MMO_DocumentIndex?spo_solicitations](http://www.state.sc.us/cgi-bin/mmo/MMO_DocumentIndex?spo_solicitations)

Or Hard Copy Bid Request Via E-Mail:
scbo@mimo.state.sc.us

Description: FURNISH & DELIVER
3,000-GALLON DOUBLE-
WALLED ABOVE-GROUND



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**MMO Solicitations and Awards
are published using Microsoft Word 97.
If you need to download Wordview '97 see
[Frequently Asked Questions](#).**



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Information Links to State Sites

- [SC Small and Minority Business Directory](#)
- [South Carolina State Government Telephone Directory](#)
- [Listing of S.C. Procurement Offices Addresses by Governmental Body](#)
- [Listing of S. C. State Procurement Officials with Phone, Fax & Email](#)
- [State Holidays](#)

Information Links to Non-State Sites

- [Thomas Regional Electronic Network Directory \(Industrial\)](#)
- [Sweet's Group Online Directory \(Construction\)](#)
- [US Postal Service Zip + 4 Codes Lookup](#)



Information Technology Management Office

Division of the State CIO
4430 Broad River Road
Columbia, South Carolina 29210
(803) 896-5222

Michael B. Spicer -- Chief Procurement Officer



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Welcome to the Information Technology Management Office (ITMO)

Welcome to the Information Technology Management Office (ITMO), the home of Solutions-Based Procurements. Established in 1981 with the passage of the South Carolina Consolidated Procurement Code, ITMO is responsible for all procurements involving information technology and all pre and post procurement activities in this area.

The Information Technology Management Office in conjunction with the Materials Management Office presents the first comprehensive examination of the State of South Carolina's standard contract clauses and is seeking public comment prior to implementation.

[New Uniform State Provisions & Clauses](#)

ITMO Innovations in Public Procurement

[Information Technology Procurement Professional Training and Certification Program](#)

[Solutions-Based Procurement](#)
"Define the Problem, Not the Solution"

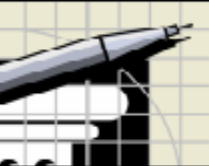
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Materials Management Office Office of State Engineer

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John St. C. White, PE
State Engineer and Chief Procurement Officer for Construction

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& Construction Procurement\)](#)[State Procurement](#)[Procurement Code](#)[Procurement Training](#)[SC Business Opportunities](#)[News and Events](#)[Contact Us](#)

Purpose

The Office of State Engineer (OSE) is responsible for providing construction procurement procedures, training, approvals, and assistance on State construction projects. A staff of professional engineers and registered architects with specialized training in the South Carolina Consolidated Procurement Code and construction codes, monitor State construction for life-safety code compliance, maximum value for the State, and fairness to all parties.

Publications & Forms

[OSE Manual](#)[B&CB Policy for Obtaining Building Condition Assessments for State Building Acquisitions](#)[Firms Under Contract to Perform Building Condition Assessments for State Building Acquisitions](#)[Master Agreement for Building Condition Assessments](#)[B&CB Policy for Obtaining Environmental Studies for Land Acquisitions](#)[Firms Qualified to Perform Environmental Studies for State Land Acquisitions](#)

What's New

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The South Carolina Consolidated Procurement Code and Associated Regulations

These documents are not to be construed as a copy of any Act or Acts and are issued simply for information.

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[Budget and Control Board Procurement Regulations](#)
[Procurement Code Exemptions](#)
[Index of the Consolidated Procurement Code](#)



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Secretary of State
Mark Hammond
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Employers in South Carolina are required to post two employment notices from the South Carolina

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this July 4th](#)

[Thousands attend service
honoring 9 firefighters killed in](#)



BEST PRACTICES

- Become familiar with the SC Procurement Code
- Register With MMO
- Register With Agencies
- Get to Know Agency Procurement Officers
- Subscribe to SCBO
- Visit MMO's Web Site
@WWW.STATE.SC.US/MMO/MMO/



BEST PRACTICES

- Study Each Solicitation's Requirements
- Ask Questions About Solicitation Requirements
- Attend Pre-Bid or Pre-Proposal Conferences
- Object to Solicitation's Requirements if Restrictive
 - Contact Soliciting Agency First
 - Protest to CPO if Necessary



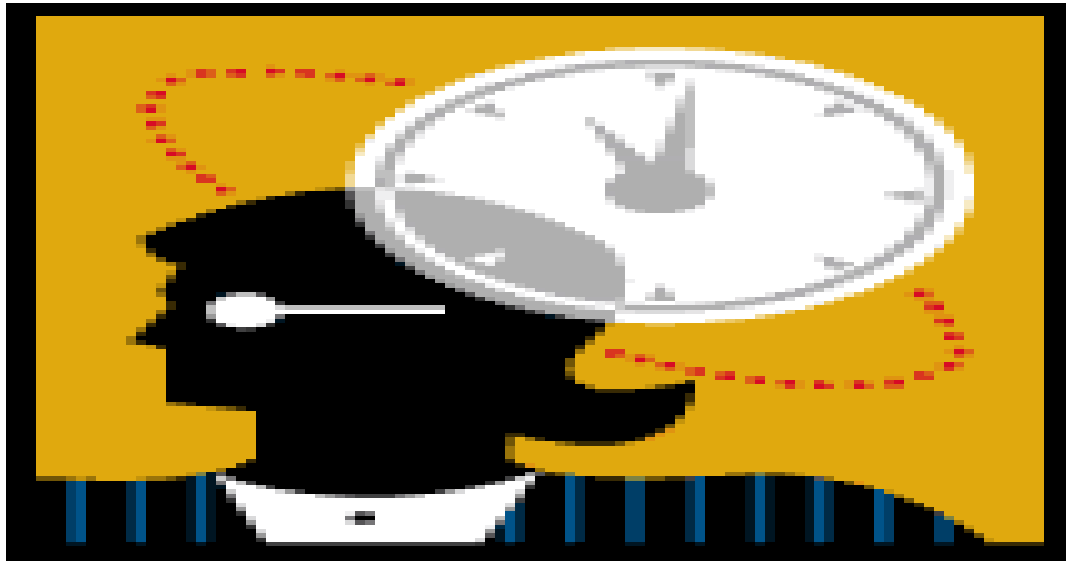
BEST PRACTICES

- Call the Buyer to Find Out Old Bid Prices
- Use the Freedom of Information Act
- Submit Bids that Meet Solicitation Requirements
- Do Not Alter Terms & Conditions of the Solicitation

BEST PRACTICES

Sign Your Bid

- Make Sure the Bid is Received On Time





CONTACT NO./LINKS

- MATERIALS MANAGEMENT OFFICE
- (803) 734-0600
- www.state.sc.us/mmo/mmo

- STATE ENGINEER
- (803) 734-0600
- www.state.sc.us/mmo/mmo

- ITMO/CIO
- (803) 896-5222
- cio.state.sc.us/itmo/main.htm



STATE LINKS

- www.sc.gov
- www.procurement.sc.gov
- Commerce www.teamsc.com/index
- SC Dept. of Revenue www.sctax.gov
- SC BOS www.scbos.com
- SCDOT www.dot.state.sc.us
- Sec. of State www.scsos.com
- www.state.sc.us/mmo/ops/procure
- Cons. Affairs www.scconsumer.gov
- LLR www.llr.state.sc.us



Other Websites of Interest

- www.sba.gov US Small Business Administration
- www.irs.gov Internal Revenue Serv.
- www.scacpa.org SC Assoc. of Certified Public Accountants
- www.firstgov.gov
- www.business.gov
- www.dnb.com/us Dun & Bradstreet
- <http://dodge.construction.com/>
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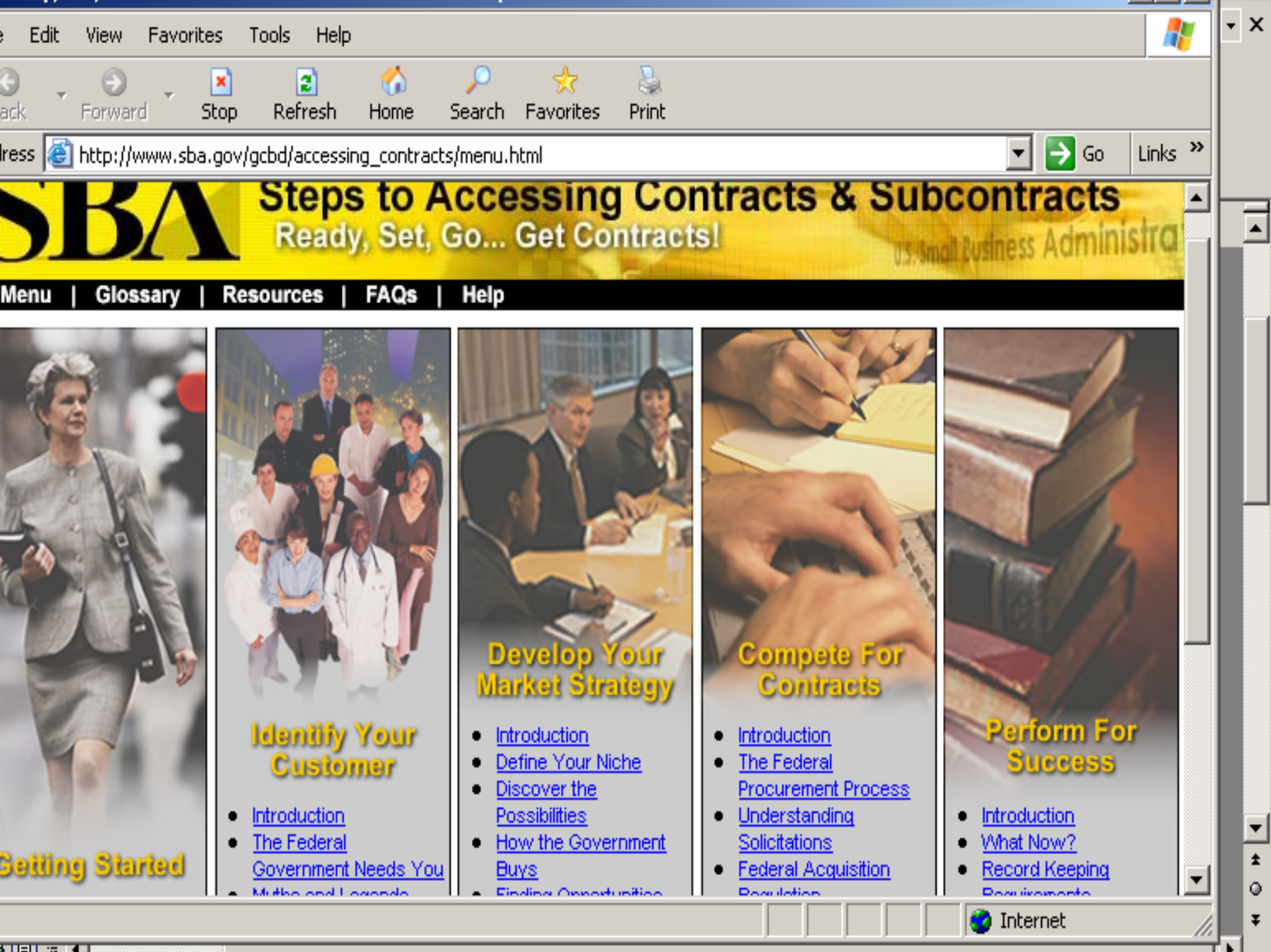
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SBA Steps to Accessing Contracts & Subcontracts

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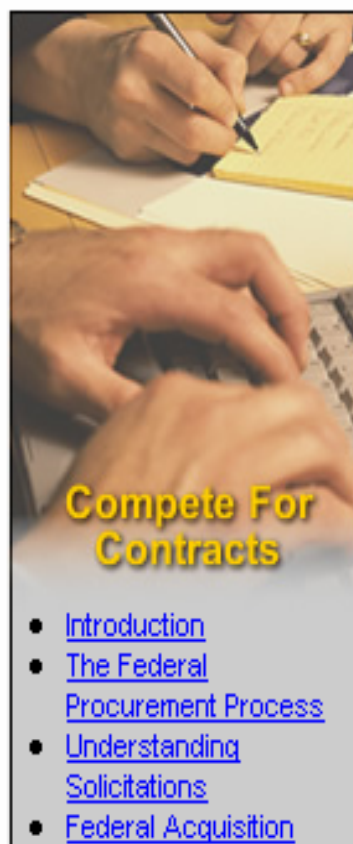
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- [The Federal Government Needs You](#)
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Hiring Procedures

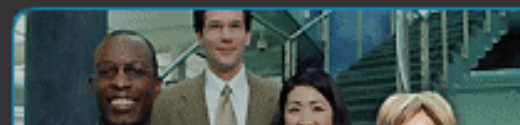
It is essential that you know the rules and regulations on hiring employees. This page offers specific information, including basic guides, registration, foreign workers, disabilities, social security verification, affirmative action, and training.

▹ Plain English Guide To Hiring

The Guide's recommendations about hiring employees.

▹ People With Disabilities

The Social Security Administration's Employers' website contains information about hiring people with disabilities, including tax incentives, referral services, FAQs, and helpful links to the Department of Labor's Office of Disability Employment Policy.





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